

# Quotation Request //

## US Government Printing Office

Atlanta Regional Office  
1888 Emery St., Suite 110  
Atlanta GA 30318-2566

**JACKET:524-566**

**Quotations are Due By:**

**(Eastern Time)11:00 AM on 03/25/2009**

**Submit Fax Quotes to:(404) 605-9185**

**Contractors must provide mandatory taxpayer information before GPO makes payment.**

**Please see special notice on <http://contractorconnect.gpo.gov/>.**

**TITLE:** CADET DEPLOYMENT MANUAL

**QUANTITY:** 900 Spiral/Coil Bound Books.

**TRIM SIZE:** 5 x 8".

**PAGES:** 24 + 2-piece cover.

**SCHEDULE:**

Furnished Material will be available for pickup by 03/26/2009

Deliver complete (to arrive at destination) by 04/17/2009

F.O.B. destination

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

**DESCRIPTION:**

Covers 1 prints type, line and screened matter in 4-color process. Cover 2 prints type & line matter in black only. Print head to foot. Covers 3 & 4 are blank.

Majority of Text prints type, line and screened matter in black. Prints head to foot. Text folios 7, 17 & 21 print in 4-color process.

**NOTE:** COVER 1 must be run on a minimum 4-color press with one single pass. High resolution digital printing (computer to plate) is acceptable as long as Quality Level 3 is maintained. FOR COVERS 1 & 2 Ink must not smear or rub off. Inkjet printing or color copying (toner) is not acceptable.

**NOTE:** TEXT FOLIOS 7, 17 & 21 must be run on a minimum 4-color press with one single pass. High resolution digital printing (computer to plate) OR color copying from furnished disk is acceptable as long as Quality Level 3 is maintained. Inkjet printing is not acceptable.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Similar printed sample to be used as binding guide & stock match. One CD-rom.

**PLATFORM:** Unknown.

**ELECTRONIC MEDIA:** 1 CD.

**SOFTWARE:** Page layout furnished via one \*MsWord file.

- Contractor to create page layout to image as specified (trim size, bleeds/margins and ink colors).
- File(s) may contain some low res images.
- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different file format, the final output must be of the same or higher quality.
- \*SPECIAL SOFTWARE CONSIDERATION: Office Graphics files (e.g. files from Presentation, Word

Processing, or other non-publishing applications) are furnished for this procurement. Additional system work may be required to produce acceptable output as per specifications.

-- If supplied by the Government, a color visual will be considered the color standard. Vendors should match the supplied color visual as closely as possible given differences between inks, toners, and dyes. If no color visual is supplied, psychological reference colors (e.g., Green Grass, Blue Sky) will be used as the color standard.

-- If supplied by the Government, a black and white visual will be used as the standard for page integrity. Contractor must ensure that the job outputs exactly as the furnished visual.

-- The contractor will not receive additional compensation, or time for common errors associated with the output of Office Graphics files. Common errors include, but are not limited to: 1) Color Issues and Shifts (RGB color date, no spot colors, loss of Black plate), 2) Page Integrity (text re-flow), 3) Missing pre-press features (e.g., bleeds, trim marks), or 4) Loss of text characters from graphic elements.

COLOR(s) Identified as: RGB. Contractor to convert all colors to CMYK for cover 1 and spot color black for the remainder.

FONTS: No fonts will be furnished. Contractor is required to furnish all missing fonts. Missing fonts are as follows but not limited to: Times New Roman - regular, italic, bold and bold italic. Contractor is to ensure text does not reflow. Contractor must match visual if supplied. The contractor is cautioned that furnished fonts are the property of the Government and/or its originator. All furnished fonts are to be eliminated from the contractor's archive immediately after completion of the contract.

OUT-PUT: 150 line screen for all CMYK, spot color screens & halftones, 1200+ DPI for the remainder.

#### ADDITIONAL INFORMATION:

- Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number and revision date, carried in the electronic files, must not print on the finished product.

- PRIOR TO IMAGE PROCESSING, THE CONTRACTOR SHALL PERFORM A BASIC CHECK (PREFLIGHT) OF THE FURNISHED MEDIA AND PUBLISHING FILES TO ASSURE CORRECT OUTPUT OF THE REQUIRED REPRODUCTION IMAGE. ANY ERRORS, MEDIA DAMAGE OR DATA CORRUPTION THAT MIGHT INTERFERE WITH PROPER FILE IMAGE PROCESSING MUST BE REPORTED TO YOUR CONTRACT ADMINISTRATOR.

- THE CONTRACTOR SHALL CREATE OR MODIFY ANY NECESSARY TRAPPING, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files.

- UPON COMPLETION OF THIS ORDER, THE CONTRACTOR MUST FURNISH FINAL PRODUCTION NATIVE APPLICATION FILES (DIGITAL DELIVERABLE) AND ONE "PRESS QUALITY" PDF FILE WITH THE FURNISHED MEDIA. STORAGE MEDIA MUST BE MAC/PC COMPATIBLE. THE DIGITAL DELIVERABLES MUST BE AN EXACT REPRESENTATION OF THE FINAL PRODUCT AND SHALL BE RETURNED ON THE SAME TYPE OF STORAGE MEDIA AS WAS ORIGINALLY FURNISHED. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
**TEXT:** JCP Code\* A60, Offset Book, Basis Size 25 X 38", WHITE. Basis Weight 50#  
**Cover:** JCP Code\* O90, Printable Plastic Film (Synthetic Paper)\*\*, White, .010" (\*) Basis Weight  
\* Equal to white extruded high-density polyolefin (polypropylene) ABSOLUTE EQUAL TO YUPO.  
**NOTE:** Teslin, Polyart, and Hopsyn Stocks are NOT acceptable for this procurement. Match sample.

**COLOR OF INK:**

4-color process, Black.

**PRINT PAGE:** Head to Foot

**MARGINS:**

Follow disk output, adequate gripper.

**PROOFS:** (\*\*) See below. proofs will be withheld not more than 2 days.

Government to receive in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

(\*\*) Deliver the following proof to the department on or before APRIL 1, 2009:

Digital CONTENT proof created using the same Raster Image Processor (RIP) that will be used to produce the final printed product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and BOUND to the finished size/format of the final product.

It is understood that the proofs supplied under this contract will match the final output. Contractor is responsible for all costs incurred in the delivery and pickup of proofs. Contractor must return all furnished materials with proofs. Contractor furnished proof approval letters will not be recognized for proof approval/disapproval. Only GPO generated proof letters will be recognized for proof approval/disapproval.

**NOTE:** Films are not required. If at the contractor's option films are used, the Government will not pay for new films due to Author's Alterations. The Government will pay for making digital corrections - not for new films. At the completion of the order, the contractor must provide the Government with storage media (same type of storage media as was originally furnished) containing corrected files in the same format as the original Government furnished material.

**CONTRACTOR "MUST" FURNISH WITH PROOFS AN ADDRESSED/PRE-PAID RETURN SHIP LABEL.**

**BINDING:**

Trim 4 sides. Collate covers and text punch suitable along the top 5" dimension and bind with suitable sized black plastic coil/spiral binding.

**PACKING:**

Pack suitable per shipping container.

**NOTE:** All shipping cartons require a carton label. Complete a copy of the attached shipping label(s) and affix one to each shipping container according to the instruction at the top of the carton label sheet. **NOTE:** There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

**DISTRIBUTION:**

Deliver proofs to: HOLM Center, Attn: Capt. Marche Hinson (334-953-5153), 501 Lamay Plaza N., Bldg. 1487, Room 206, Maxwell AFB, AL 36112.

Deliver furnished material to PROOF address.

Deliver all copies to: HOLM CENTER DOTF, 551 E. Maxwell Blvd., Bldg. 500, Maxwell AFB, AL 36112-----Attn: Capt Dana Soper (334-953-5440).

DISPUTES CLAUSE: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/printforms/pdf/contractdisputes.pdf](http://www.gpo.gov/printforms/pdf/contractdisputes.pdf). This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

All GPO publications referenced in these specifications are available on the internet via the GPO web-site, <http://www.contractorconnect.gpo.gov>.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

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Product Quality Levels:

- (a) Printing (page related) Attributes -- Level 3
- (b) Finishing (item related) Attributes - Level 3

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute Specified-----Specified Standard---Alternate Standard\*

P-7. Type Quality and Uniformity-----OK'd Proof-----Disk Setup

P-10. Process Color Match-----OK'd Proof-----Disk Setup

\*In the event that the Specified Standard is waived the Alternate Standard will serve as its replacement.